



# GURUCHARAN UNIVERSITY

A State University established by upgrading Gurucharan College under Assam Act No. LVII of 2023

Website: [www.gurucharanuniversity.ac.in](http://www.gurucharanuniversity.ac.in)

## Form FA-06

### STOCK ENTRY CUM CERTIFICATE FORM

(To be filled up by the concerned Department / Section)

Name of the Item	
Mode of Procurement	<input type="checkbox"/> GeM <input type="checkbox"/> Open Market <input type="checkbox"/> Tender <input type="checkbox"/> Direct Purchase
Name of Supplier / Vendor	
Date of Receipt	
Quantity Ordered	
Quantity Received	
Invoice / Bill No.	
Invoice / Bill Date	

Stock Book No.			
Stock Entry No.		Stock Entry Serial No.	

### CERTIFICATE

Certified that the items/materials mentioned above have been received in good condition and found in conformity with the approved specifications, quality, quantity, and purchase order terms. The items have been duly verified and taken into stock.

Name of the Concerned	
Designation	
Date	

Signature with seal